



UNFPA, the United Nations Population Fund, is looking for qualified candidates to be based in UNFPA Ghana Country Office

Advertisement: Senior Driver (1 position)

Category: Fixed Term Appointment [G3]

Deadline: Friday, 21st February 2024

Duration: 1 Year Initially

Position: Under the overall guidance of the Representative and direct supervision of the Personal Assistant to the Representative, the Senior Driver provides reliable and safe driving services to the Representative, UNFPA Staff, and other high-ranking UN officials and visitors.

Eligibility: Completed Secondary Level Education required. Defensive Driving certification, preferable. Valid driver's licence. Three years' work experience as a driver in an international organisation, embassy, or UN system with a safe driving record. Knowledge of driving rules and regulations, chauffeur protocol and courtesies, local roads and conditions, and defensive driving skills. Skills in minor vehicle repairs. Elementary use of computers: Microsoft Word and Excel, Email, internet.

How to apply:

A full job description of the position can be accessed at and only online applications using this link https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2003/job/16026/?utm_medium=jobshare will be accepted.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status. UNFPA provides a work environment that reflects the values of gender equality, teamwork, embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all, including persons with disabilities.