



UNFPA, the United Nations Population Fund, is looking for qualified candidates to be based in UNFPA Ghana Country Office

Advertisement: Finance Associate (1 position)

Category: Fixed Term Appointment [G6]

Deadline: Friday, 7th August 2023

Duration: 1 Year Initially

Position: Under the overall guidance of the Representative and direct supervision of the International Operations Manager, the Finance Associate delivers quality financial services to internal and external clients, mastering all relevant rules, guidelines, processes, and procedures. He/she takes a client-oriented, results-focused approach to interpreting the rules, procedures and guidelines in service of the country programme; providing support and guidance to the Country Office and UNFPA supported programmes.

Eligibility: Completed Secondary Level Education required. First level university degree in Accounting, Finance, Business Administration, Public Administration or similar discipline, desirable. At least 6 years progressively responsible experience in finance in a public or private sector environment. Proficiency in current office software applications, web-based management and ERP financial systems. Experience with international NGO or UN agencies preferable.

How to apply:

A full job description of the position can be accessed at and only online applications using this link https://estm.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2003/job/12142/?utm_medium=jobshare will be accepted.

Notice: There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status. UNFPA provides a work environment that reflects the values of gender equality, teamwork, embracing diversity in all its forms, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA promotes equal opportunities for all, including persons with disabilities.